



## DPM COMPREHENSIVE WRITTEN AND ORAL EXAM PROCEDURES

Students must schedule the three DPM Comprehensive Written Exams (Plant and Soil Science, Entomology and Nematology, and Plant Pathology) through their Supervisory Committee (S/C) and the individual exam coordinators. The written exams may be taken separately if they are taken in a student's final three semesters.

Students will not be permitted to take the final written exams without timely completion and submittal of the *DPM Comprehensive Written and Oral Exam Authorization Form* (page 2).

**Please Note:** If students decide to postpone the scheduled written exam to a future date, they must fill out and submit a new *DPM Comprehensive Written and Oral Exam Authorization Form* and inform the exam professor of the exam change.

Students must pass each of the three comprehensive written exams ( $\geq 80\%$ , "B") before taking the *DPM Comprehensive Oral Exam* given by their S/C.

The ***DPM student*** must:

**Step 1** – Review the [DPM Comprehensive Written and Oral Exam Schedule](#) on the Plant Medicine Program website

**Step 2** – Within the first 2 weeks of the semester meet with the S/C to schedule all three of the comprehensive exams using the *DPM Comprehensive Written and Oral Exam Authorization Form*. The original authorization form should be retained by the S/C chair.

**Step 3** – Give a copy of the authorization form to each of the three Comprehensive Written Exam Coordinators (see contact information below)

**Step 4** – Give a copy of the authorization form to Kuwala Avery, Plant Medicine Program Assistant (Fifield Hall, Room 1503).

### **Comprehensive Exam Coordinators:**

Dr. Jerry Bartz, Plant Pathology, 2559 Fifield Hall, 392-3631 Ext. 347  
[softbart@ufl.edu](mailto:softbart@ufl.edu)

Dr. Greg MacDonald, Plant and Soil Science, 401 Newell Hall, 392-1811 Ext. 228, [pineacre@ufl.edu](mailto:pineacre@ufl.edu)

Dr. Heather McAuslane, Entomology and Nematology, Bldg. 970 Natural Area Drive, 392-1901 ext. 129, [hjmca@ufl.edu](mailto:hjmca@ufl.edu)



# DPM COMPREHENSIVE WRITTEN AND ORAL EXAM AUTHORIZATION FORM

Student: \_\_\_\_\_ UFID: \_\_\_\_\_ Date: \_\_\_\_\_

Exam	Date
Plant and Soil Science	
Entomology and Nematology	
Plant Pathology	
Oral Exam	

Supervisory Committee	UFID	Name (Print)	Signature	Department
Chair:				
Co-chair:				
Member:				
Member:				
Member:				
Special Member:				

**\*\*\*Original to committee chair, copies to comprehensive exam coordinators and Kuwala Avery, Plant Medicine Program Assistant\*\*\***



## DPM COMPREHENSIVE ORAL EXAM GUIDELINES

- The purpose of the exam is to test the clinical skills of students in plant medicine, that is, to determine how well they have been able to synthesize what they have learned to diagnose and manage plant health problems.
- The exam should be scheduled to occur at the end of a DPM student's course of study and after they have passed each of the three comprehensive exams (Plant and Soil Science, Entomology and Nematology, Plant Pathology).
- Participating faculty must include the student's supervisory committee (S/C). The committee chair must always be present. One substitution is allowed for another member and must come from the same department as the missing member. It is permitted for one member (again not the chair) who is not able to attend to participate by conference call. Other IFAS faculty may attend.
- The final exam is generally scheduled for 2-3 hours. Typically plant and pest samples (including weeds), visuals (PowerPoint presentations, photos, etc.), and plant problem scenarios are used as the basis for questions by S/C members and other participating faculty.
- It is the student's responsibility to schedule the exam in consultation with each S/C member, to reserve a room for the exam and to send details of the exam schedule to the Plant Medicine Program Assistant. It is strongly suggested that the process for scheduling the final oral exam be started in the preceding semester.
- It is the responsibility of the Plant Medicine Program Assistant to notify all relevant IFAS departments 2 weeks in advance of the exam.
- Just as with the written exams, a grade of "B" or above must be achieved to pass the final oral exam. A grade for the oral exam is arrived at by consensus of the student's S/C members.

06/29/09