



PLANT MEDICINE PROGRAM APPOINTMENT AND DUTIES OF STUDENT SUPERVISORY COMMITTEES

Establishment of the Committee

As with all graduate students, each Doctor of Plant Medicine (DPM) student shall establish a Supervisory Committee (S/C). Supervisory Committee establishment must take place by the midpoint of the student's third semester in the program. The S/C must consist of a minimum of three graduate faculty members, one each from the discipline areas of Entomology/ Nematology, Plant Pathology, and Plant/Soil Science (Agronomy, Environmental Horticulture, Forestry, Horticultural Sciences, or Soil and Water Science). It may be advantageous for a student to select a faculty member located at a UF research and education center as a member or chair of their supervisory committee.

It will also be possible and often advantageous for other qualified individuals outside of UF (those in industry, private practice, government, etc.) to serve as members of the S/C by Special Appointment. Instructions for this process and the necessary form may be found at <http://gradschool.rgp.ufl.edu/education/specapptinstructions.html>. The student will consult with and request one of the faculty of the S/C (excluding the special member) to be appointed and serve as Chair of the Committee.

Use the attached signature form to identify the faculty members who have agreed to serve on your S/C and bring it to the Program Assistant who will enter the information into the university database. The committee will be approved by the Plant Medicine Program Director and by the Dean of the College of Agricultural and Life Sciences, and is appointed by the Dean of the Graduate School of the University of Florida. Copies will be sent back to your S/C committee chair and the program Director after it has been processed.

Following appointment of the Committee and the Chair, the DPM student will also be considered a graduate student of the department of the Chair as well as the Plant Medicine Program. All documents and official correspondence concerning the student, however, must be approved and signed by the Director of the Plant Medicine Program, with copies of such documents, whenever needed, provided to the department of the Supervisory Committee chair.

Duties of the Committee

The entire Supervisory Committee will meet with the student soon after it is appointed and **at least twice a year** to recommend courses and internships and review the progress of the student in mastering the discipline of plant medicine. It is the specific responsibility of the S/C to routinely assess a student's synthesis of information from coursework and internships for the purpose of plant problem solving and plant health management.

The S/C discusses with the student and recommends to the program Director any graduate courses or internships that the student may have taken previously at UF or other institutions for which the student should be given credit towards the DPM degree. The S/C will also administer a final oral exam that will follow successful completion of the final DPM comprehensive written exams. The oral exam will assess the ability of the DPM student to diagnose and make recommendations for specific plant health problems (Refer to *DPM Final Oral Exam Guidelines*.)

The Chair of the S/C will meet with the student **each semester** to review the student's academic performance and to discuss selection of future courses and internships. The program director will perform these activities until a S/C is established. The Chair, a member of the S/C, or another UF graduate faculty member who has appropriate expertise will interact with qualified non-UF faculty located off campus concerning student internships. The same UF faculty member will also evaluate and grade internships in their discipline performed under non-UF supervisors.
(Refer to *Plant Medicine Program Guidelines for Elective Internships*.)

01/07/09

- PLANT MEDICINE SUPERVISORY COMMITTEE SIGNATURE FORM -

Student: _____ **UFID#** _____ **Date** _____
(Print)

UFID	Name (Print)	Signature	Department	Date
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Chair: _____

Co-chair: _____

Member: _____

Member: _____

Member: _____

**Special
Member:** _____